

TOWN OF WEBB LAKE
Burnett County, Wisconsin
Monthly Board Meeting Minutes – April 4, 2022, 6:00 PM
Webb Lake Town Hall

The regular monthly board meeting was called to order by Chairperson Steve Austin, at 6:03 PM at the Webb Lake Town Hall.

The Pledge of Allegiance was recited.

Roll Call: Chairperson Steve Austin, Supervisor John Kielkucki, Supervisor Greg Main (via teleconference), Treasurer Wendy Schwartz, Clerk John Basill, were present.

VERIFICATION OF PUBLIC POSTINGS: Agenda was posted in three places and on the town website.

APPROVAL OF THE FEBRUARY 7, 2022 MONTHLY BOARD MEETING MINUTES: Motion (Main/Kielkucki) to approve the minutes. Motion carried 3-0.

CHANGES TO ORDER OF AGENDA: No changes.

CORRESPONDENCE: None

REPORTS, DISCUSSION and ACTION

Set dates for Open Book and Board of Review - Bob Pardun (Assessor) looking to do the Open Book on Friday May 27th and subsequently Friday June 3rd conduct the Board of Review both from 5-7 PM. Supervisor Main asked for John Basill to check requirement for his certification. John said he would check and after talking to Bob believes there is both a CD and an on line option. John stated he will probably need to do it again based on statutory changes. Supervisor Main said he would do it in May. Motion made by Supervisor Kielkucki and seconded by Supervisor Main to approve the dates. Motion carried 3-0.

Certified Survey Map Update – Chairman Austin mentioned this was approved a while back. Jason, from the County Zoning, wanted some changes from where the town road comes down – as details were completed. Chairman Austin notified the Board and Public that he would need to recuse himself. Supervisor Kielkucki clarified now totally done and no substantial changes. Motion made by Supervisor Kielkucki and seconded by Supervisor Main to move approval. Motion carried 2-0. Chairman Austin had recused himself.

Reaffirmation of Practice and Policy on Liquor License Applications, through ordinance– John Basill explained that the provisional liquor license ordinance enactment would solidify a process to assist small owners during transition. That we should have an ordinance in place no matter the desire of the board. He noted a provisional license by statute cannot exceed 60 days. He also noted the Board has final authority for any regular license issuance. Motion made by Supervisor Kielkucki and seconded by Supervisor Main to move approval for Provisional Retail License Ordinance O2022-01. Motion carried 3-0.

Resolution for Signatory Stamp – John Basill explained the reason for need – emergency purposes to avoid a late payroll on a manual check or late fees. People do travel. Our checks do require three signatures so two will always need to be live. We will need to provide the stamp signature to the bank if approved. Use requires notification to the Chair. Motion made by Supervisor Kielkucki and seconded by Supervisor Main to move approval of approval and use of a stamp for the Chairman of the Board (Steve Austin) – (Resolution R2022-02). Motion carried 3-0.

EQUIPMENT, ROADS AND BUILDINGS – Carl Meister reported that himself and the President of the Community Club (WLCC) set parameters, in a lease, to make sure everyone was on the same page. Streamlining communication so everyone goes through the two of them directly. Dorothy from the WLCC was in attendance and expressed gratitude for the relationship and thanked the town. Motion made by Supervisor Kielkucki and seconded by Supervisor Main to move approval on the lease. Motion carried 3-0.

Carl reported new Truck is at Monroe – need approval for John Basill to finish financing. Motion made by Supervisor Kielkucki and seconded by Supervisor Main to authorize John Basill to work with CCF to secure financing for new truck on total cost with the two vendors (Nuss and Monroe). Motion carried 3-0.

Carl gave an update on sweeping roads and the county will continue to do at around \$4000. Chair Austin mentioned much cheaper than buying a sweeper.

FIRE CHIEF REPORT – John Basill stated been working with Chief Mike Hemquist on fire department checking account helping them get a debit card reinstated. Need a motion to reinstate, to cancel credit card recently issued inadvertently to township account, and issue debit card specifically for the fire department fund raising checking account from Community Bank (842731) for Donna Hemquist. Discussion how the Chief is in charge of this account and under statute and our ordinance provides a quarterly summary of expenditures to the Board of Supervisors for their review. Motion made by Supervisor Kielkucki and seconded by Supervisor Main to authorize a debit card for the fire department account and cancel the credit card as discussed. Motion carried 3-0.

Fire Chief also reported getting geared up for dry season and working and training with DNR.

APPROVAL OF CLERK'S MONTHLY BILL LISTING: Supervisor Main had a question on on one check. This check was through our insurance agency in regards to fire fighters coverage. Motion (Main/Kielkucki) to accept the bill listing. Motion carried 3-0.

APPROVAL OF TREASURER'S REPORT: Wendy Schwartz covered the report. Motion (Kielkucki/Main) to approve the treasurer's report. Motion carried 3-0.

CLERKS COMMUNICATION: John Basill mentioned the ARPA funds and the ability to file that would open up the use of the funds. This may help us with some committed expenditures. Lower Lost Dam – potential grant will not cover it all but some should be eligible for grant dollars. Delay on Lower Lost Lake Dam progress is for butterfly ecosystem inspector approval. Recycling grant need to do some accounting to make sure we get the grant. Election tomorrow and Wednesday at school district and County. Polls open tomorrow 7:00 a.m. to 8:00 p.m.

PUBLIC COMMENTS: Tim Singleton mentioned he has seen some butterfly's in his area.

ADJOURNMENT: Motion (Kielkucki/Main) to adjourn at 6:30 PM. Motion carried 3-0.

John Basill
On behalf of the
Town of Webb Lake
April 4, 2022