



**TOWN OF WEBB LAKE**  
**OPERATOR'S (BARTENDER) LICENSE**  
**GENERAL INFORMATION**  
**Operators should keep this information**

The Application for Operator's License form is available on the town's website, [townofwebblake.com](http://townofwebblake.com) under "Forms and Notices." Operator licenses are valid for a period of one year, beginning July 1<sup>st</sup> and ending June 30<sup>th</sup>. New applicants must submit a copy (not original) of their responsible beverage server training course with their application. We can make a copy for you if needed.

Your Operator's License belongs to you and you should not give your original license to any person or establishment to keep. If your employer wants a copy, ask them to make a copy and give the original back to you.

Your license is valid only within the Town of Webb Lake. If you will be working in a municipality other than the Town of Webb Lake, you will need to apply for a license within that municipality.

To qualify for an operator's license, you:

1. must be at least 18 years old by the time of issuance
2. subject to Wisconsin's Fair Employment Law, may not have been convicted of a felony or be a "habitual law offender"
3. must have completed a responsible beverage server course.

Beverage-server training courses cover alcohol beverage laws, signs of intoxication, safe serving of alcohol beverages, etc. and are most often offered by local technical colleges. For additional information, contact WITC or visit the Wisconsin Department of Revenue website (<https://www.revenue.wi.gov/>) for a list of approved providers.

Other courses (TIPS, CARE, ServSafe Alcohol, Responsible Serving Course, Learn2Serve, etc.) may be substituted for those taught at VTAE schools, as long as they have been approved by the Wisconsin Department of Revenue or the educational approval board.

**Applicants are exempted from the training course requirement if they have any of the following:**

- 1. are renewing an existing Webb Lake operator's license,**
- 2. have held a Wisconsin operator's license anywhere in the state within the last two years, or**
- 3. have completed a Wisconsin approved server training course within the last two years.**

**PROOF REQUIRED TO BE ATTACHED TO APPLICATION FOR 2 OR 3**

"NEW" Operator License: Issued to a person who has not held a license in the Town of Webb Lake during the previous term (July 1<sup>st</sup> to June 30<sup>th</sup>). An Operator must be licensed by each municipality in which they work, and may hold multiple licenses.

"RENEWAL" Operator License: Issued to a person who has held a license in the Town of Webb Lake during the previous term (July 1<sup>st</sup> to June 30<sup>th</sup>).